

LifeStream's Inclusion & Exclusion Criteria Expectations:

Agencies and Programs are included in LifeStream's database and other information resources when the following expectations are met:

- 1 Services provided by the organization must be **"Legal"** in terms of organizational structure and purpose. Programs or services of incorporated legal organizations will be included under the same agency heading (eg. The New InterUrban will be listed as a program of the agency listing for LifeStream Services).
- 2 In order for an organization and their services to be included in LifeStream's resources, they **must provide a phone number.**
- 3 In order for an organization and their services to be included in LifeStream's resources, there **must be a location for that organization within our seven-county service area** (Blackford, Delaware, Grant, Henry, Jay, Madison and Randolph).
- 4 In order for an organization and their services to be included in LifeStream's resources, the organization **must provide updated, accurate, and current identifying information in terms of organizational identification and applicable programs at least annually** and more often when updates occur.
- 5 In order for an organization and their services to be included in LifeStream's resources, the organization **must have a human service interest.**
- 6 In order for an organization and their services to be included in LifeStream's resources, the organization **must have a contact person.**
- 7 In order for an organization and their services to be included in LifeStream's resources, the organization **must be a non-profit** unless the agency is for-profit and serves our market.
- 8 In certain instances, and **at the discretion of the Information & Assistance staff**, agencies and programs that fall out of the definition of 1-7 above, but that would benefit the ability of LifeStream's clients to be independent, may still be include din LifeStream's resources.

Agencies and Programs are excluded from LifeStream's database and other resources when the following is evident:

- 1** An organization and their services will be excluded from LifeStream's resources when **private practitioners comprise the majority of a staffing or service.**
- 2** An organization and their services will be excluded from LifeStream's resources when **private chore service is the main or only service provided.**
- 3** An organization and their services will be excluded from LifeStream's resources when **there is evidence that they have their own referral list or service.**
- 4** An organization and their services will be excluded from LifeStream's resources when they **will not provide a phone number.**
- 5** An organization and their services will be excluded from LifeStream's resources when they **do not have an office location in our seven counties** (see above).
- 6** An organization and their services will be excluded from LifeStream's resources when they **will not provide annual updates of information.**
- 7** An organization and their services will be excluded from LifeStream's resources when they services that they provide are of **non-human service** nature.
- 8** An organization and their services will be excluded from LifeStream's resources when they are **for-profit** and the service they provide is not of a human interest.
- 9** In certain instances, and **at the discretion of Information & Assistance staff**, agencies and programs that fall out of the definitions of 1-8 above may still be excluded from LifeStream's resources.